

Travel & Expense Account Summary

Employee Name David Maxwell-Jolly
Expense Dates 10/21/09-10/24/09
Report Name NCSL October 2009

Request Total \$ 269.17
Direct Charge Total - 0.00
Travel Advances - 0.00
Net Due Employee = **269.17**

Trip Totals		
Trip/Expense Category	Trip Name	Total Amount
Regular Travel	NCSL Oct 2009	269.17

NOTE: (d)=Direct Charge

DATE	Wed Oct 21	Sat Oct 24								TOTAL
O/S Dinner	18.00	18.00								36.00
O/S Lodging	204.27									204.27
O/S Internet Charges	19.90									19.90
O/S Fax	3.00									3.00
O/S Incidentals	6.00									6.00
TOTALS \$	251.17	18.00								269.17

Travel & Expense Account Summary & Detail

Trip/Expense Category	Trip Name	Date	Expense Item	Amount	Payment Type
Regular Travel	NCSL Oct	10/21/09	O/S Dinner	18.00	Cash
Regular Travel	NCSL Oct	10/21/09	O/S Lodging	204.27	Cash
Regular Travel	NCSL Oct	10/21/09	O/S Internet Charges	19.90	Cash
Regular Travel	NCSL Oct	10/21/09	O/S Fax	3.00	Cash
Regular Travel	NCSL Oct	10/21/09	O/S Incidentals	6.00	Cash
Regular Travel	NCSL Oct	10/24/09	O/S Dinner	18.00	Cash

**Travel & Expense Account
Summary & Detail**

Comments

Subject	Comment
Summary	All other expenses paid for through a scholarship from NCSL.